Step One

Teacher submits a referral form to the Coordinated Services Team (CST) or the Student Study Team (SST) including a completed <u>Behavior Information</u> form.

Step Two

CST/SST reviews referral and chooses one of the following options

					•
Forwards the referral to		Forwards the referral	to Retu	rns the referral to	Recommends other
the school psychologist		the school psychologi	ist the t	eacher to gather	interventions in favor of
with a completed Parent		with a completed Par	ent more	information	referral to the school
Permission to Observe*		Permission to Observ	e*		psychologist e.g. check-in
form.		form.			with academic dean
	School psychologist conducts a 30-minute			School psychologist observes student and	
Step Three	problem solving consult with the teacher			makes written recommendations within two	
	within two weeks and reports back to the			weeks; works with teacher to implement	
	CST/SST (written summary)			recommendations 2-6 weeks	
					-1
*					
	School psychologist closes case and reports			School psychologist recommends	
Step Four	back to CST/SST			consideration by the CST/SST of development	
				of a formal behavi	or plan
<u>.</u>					
·		4			•
Step Five	Meeting held with parent to develop formal				
	behavior plan				
Step Six	Formal hol	avior plan implements	d for C		
Step Six	Formal behavior plan implemented for 6 weeks with support from the school				
·	psychologist				
•	psychologi	St			
্ -					
*	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			—	
Step Seven	School psy	psychologist closes case Behavior p		lan amended and	School psychologist
•	and report	s back to CST/SST and	implement	ed for a further six	recommends
	to parent.		weeks		consideration by the
					CST/SST for special
					education assessment